

Parish Liaison Meeting

Date: Wednesday, 28th February, 2018

Time: 6.30 pm

**Venue: Community Space, Keynsham - Market Walk,
Keynsham**

The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

Chair of the Meeting: Councillor Cherry Beath

Group Leaders: Councillor Robin Moss and Councillor Dine Romero

Group Spokespersons: Councillor Sarah Bevan and Councillor Lin Patterson

Cabinet Members: Councillor Tim Warren (Leader of the Council and Conservative Group Leader), Councillor Charles Gerrish (Cabinet Member for Finance and Efficiency, Conservative Deputy Group Leader North East Somerset), Councillor Bob Goodman (Cabinet Member for Development and Neighbourhoods), Councillor Paul May (Cabinet member for Children and Young People), Councillor Paul Myers (Cabinet Member for Economic and Community Regeneration), Councillor Vic Pritchard (Cabinet Member for Adult Care, Health and Wellbeing), Councillor Mark Shelford (Cabinet Member for Transport and Environment) and Councillor Karen Warrington (Cabinet Member for Transformation and Customer Services)

ALCA Representatives:

Chief Executive and other appropriate officers
Press and Public



NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

Sean O'Neill

Democratic Services

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E-mail: Democratic_Services@bathnes.gov.uk

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at 6.30 pm in the Community Space, Keynsham - Market Walk, Keynsham

A G E N D A

OPPORTUNITY FOR PRE-MEETING DISCUSSION WITH COUNCILLOR PAUL MYERS (1 hour)

Councillor Paul Myers, Cabinet Member for Economic and Community Regeneration, will be available from 5.30pm to discuss any issues that parish representatives wish to raise with him before the meeting.

1. WELCOME AND INTRODUCTIONS 2 MINS

2. EMERGENCY EVACUATION PROCEDURE 2 MINS

The Chair will draw attention to the emergency evacuation procedure as follows:

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to one of the named assembly points. The designated exits are sign-posted. Arrangements are in place for the safe evacuation of disabled people. The assembly points are: the front and rear of Riverside, Temple Street.

3. APOLOGIES FOR ABSENCE 2 MINS

4. URGENT BUSINESS AS AGREED BY THE CHAIR 2 MINS

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF PREVIOUS MEETING: 26 OCTOBER 2017 (Pages 7 - 14) 2 MINS

6. UPDATE FROM THE LEADER OF BATH AND NORTH EAST SOMERSET COUNCIL 10 MINS

Councillor Charles Gerrish, Cabinet Member for Finance and Efficiency, will give the report on behalf of the Leader, Councillor Tim Warren, who is unable to attend the meeting.

7. UPDATE FROM THE CABINET MEMBER FOR FINANCE AND EFFICIENCY, COUNCILLOR CHARLES GERRISH 15 MINS

Councillor Gerrish will update the meeting on:

- *Budget Update to include impact of Adult and Social Care*
- *Cost of Elections for Parish Councils*

8. UPDATE FROM THE CABINET MEMBER FOR ECONOMIC AND COMMUNITY REGENERATION, COUNCILLOR PAUL MYERS 15 MINS

Councillor Myers will update the meeting on

- *Planning Briefing*
- *Parish Sweeper*
- *The Community Empowerment Fund*
- *Fix My Street*
- *Conference to mark the 20th Anniversary of Parish Liaison*

9. UPDATE ON PARISH CHARTER 10 MINS

Councillor Paul Myers and Rosemary Naish, Chair of B&NES ALCA, will provide an update.

10. UPDATE ON MODERN LIBRARIES PROGRAMME 15 MINS

Councillor Karen Warrington – Cabinet Member for Transformation and Customer Services and Ian Savigar - Divisional Director for Customer Services will provide an update on progress so far.

11. PLANNING CIL ALLOCATION AND PROCESSES 30 MINS

Presentation from Planning regarding CIL allocation and processes.

12. DEREGULATION ACT 2015 - DEFINITIVE MAP AND STATEMENT 2026 - PUBLIC RIGHTS OF WAY (Pages 15 - 16) 5 MINS

To note briefing note from Graeme Stark - Principal Officer Public Rights of Way.

13. DATES OF FUTURE MEETINGS 5 MINS

Delegates are invited to agree the following dates for Parish Liaison Meetings in 2018-19:

30th May 2018

24th October 2018 (or a Saturday close to this date) for Parish Conference

20th February 2019

The Committee Administrator for this meeting is Sean O'Neill who can be contacted on 01225 395090.